

Addendum 1
To RFP 24-1044 for Audio System Maintenance Services
Questions and Answers

Issued on May 10, 2024

RFI #	Question/RFI	Answer/Clarification
1.	Does Corporation utilize any loaner equipment for the system?	The previous Contractor left a few spare amps, XLR jacks, and wall plates on site.
2.	Shall Corporation issue any additional drawings of the system?	Additional system drawings shall be provided to the awarded Contractor.
3.	Does Corporation have source code information available?	All software or firmware is available for download on the BiAmp systems website (view both downloads and support for Legacy gear).
4.	Is all equipment covered in Exhibit B – Corporation Sound System Equipment Inventory List currently functional? Are there any expectations for Contractor to do initial repairs or replacements at contract commencement, or shall these be completed under a different project?	There are known items in need of repair or replacement, but these will be addressed separately at a later date.
5.	What types of speakers are in the exhibit halls?	Exhibit Hall speaker types include a mix of University Sound S-100 and GB8R speakers.
6.	What types of speakers are in the lobby areas?	Lobby area speakers are University Audio GB8R's. These are for the Corporation Emergency Public Address (PA) System.
7.	Is there a breakdown of audio equipment available by each room of the Center?	Yes. Please see Exhibit B – Corporation Sound System Equipment Inventory List.
8.	What type of software does Corporation use for its audio equipment?	All software is from Biamp Systems: DaVinci, Audia, Tissera, and BiAmp Campus.
9.	Is there an <u>exterior</u> Public Address (PA) system at the Center?	There is no <u>exterior</u> PA sound system.
10.	Since Corporation has an <u>interior</u> PA system, is there a desire to have the PA system as part of this scope, or separate?	Please include as part of the Scope.
11.	Does Corporation have any plans on expanding its audio infrastructure in the near future?	Yes, but this information is not available. A future date has not been determined.

12.	Does Corporation have any pictures available of equipment wiring that was not accessible during the site walk?	No.
13.	Were there any additional audio systems for this scope of work that was not covered during the site walk?	No.
14.	What equipment most commonly requires replacement?	Flex units and XLR jacks are commonly replaced.
15.	What do the highlights represent on Exhibit B – Corporation Sound System Equipment Inventory List?	Highlighted items indicate public address amps and locations.
16.	Are the networks linked to individual distribution frames (IDF)?	Yes.
17.	How many systems are fiber?	One (1) currently.
18.	How many crown amps are in the system?	There are (31) crowns (54) QSC's.
19.	For the rooms listed on Exhibit B - Corporation Sound System Equipment Inventory List, which location(s) of the building does each room control?	Exhibit Halls A-C and Meeting Rooms 1-19 are controlled from the Mezz Sound room. Meeting Rooms 20-33 are controlled from the Amp Room 20, and Exhibit Halls D-H from Sound E room.
20.	What are the sources for each room?	XLR.
21.	What types of inputs are used for the system?	XLR.
22.	Is there any background music integrated in the system?	No.
23.	Are the racks different for each location listed on Exhibit B - Corporation Sound System Equipment Inventory List? If so, please provide details on the differences.	Yes. Racks are different for each location. There are differences and adjustments made according to location and requirements. Details of these differences per location shall be provided to the awarded Contractor.
24.	There is a mounted blue box located Inside location #3 (Amp Closet by Room 1) referenced on Exhibit B - Corporation Sound System Equipment Inventory List. What is the mounted blue box and is it included in the scope of work?	The blue box is part of the IT infrastructure. There is a connection to the control room in the Mezz Sound room via that infrastructure, but it is not part of the scope.

25.	Shall Corporation require an initial deep cleaning and re-labeling of the equipment and racks at the beginning of the contract?	No initial deep cleaning will be required. Please Note: Labeling Services has been added as an Add Alternate. Please refer to Bid Form (Revised) for more information.
26.	Are 2XCR's typical in most spaces?	Corporation cannot confirm at this time. More details shall be provided to the awarded Contractor.
27.	What connects the source room to the racks?	Cat-5 and XLR.
28.	How many inputs are in each meeting room?	There are 2-4 inputs.
29.	If Corporation needed a major infrastructure upgrade for the system, what is the process for that? Does everything have to run through concrete in some capacity?	Contractor shall notify Corporation of recommended infrastructure replacements during the course of their inspections and maintenance visits. Depending on the items to be replaced and where they are located, cabling or other supporting items may be run through existing cable trays, ceilings, etc.; however, it depends on the location.
30.	Do any locations in the scope of work have asbestos? Shall Contractor be required to perform asbestos testing?	No.
31.	Is there a list of speakers available for each meeting room?	No list is available.
32.	Shall Corporation provide Contractor with lifts during visits?	Yes. Contractor may use Corporation owned scissor lifts, boom lifts, and forklifts during the project, subject to availability. Contractor personnel are required to sign a liability waiver before use of Corporation equipment. In the event Contractor utilizes Corporation's equipment, Contractor must submit copies of equipment certification for applicable personnel prior to use.
33.	Have any recent major rainstorms impacted Corporation's equipment?	Yes. Ballroom 6 and Meeting Room 33 are being inspected, but for the most part, the systems were not impacted.
34.	Are there catwalks available to Contractor in certain working areas? Are the catwalks connected throughout the entire building?	Yes. There are catwalks, but they are not contiguous. Speakers are better accessed via a lift.
35.	Is there any audio equipment that Contractor is responsible for in the Sails Pavilion area?	No.

36.	What video infrastructure is used for Ballroom 20?	It is an older standard definition serial digital interface (SD-SDI). It is all 480i. It is not used very often, but it does function.
37.	Exhibit B - Corporation Sound System Equipment Inventory List – Location #9 (Amp Room 20): Do the monitors work in this location?	Yes, but please be aware that it is 480i.
38.	Exhibit B - Corporation Sound System Equipment Inventory List – Location #9 (Amp Room 20): What are the current known issues for this location?	Ballroom 20B and 20C do not combine. There may be damaged speakers in Meeting Room 33.
39.	Exhibit B - Corporation Sound System Equipment Inventory List – Location #9 (Amp Room 20): Are there specific items that are outdated or in need of upgrading?	Upgrading the Mezz Sound room and phasing out the Legacy gear would be recommended. We will look into these upgrades at a later date, but this is not part of this scope.
40.	Exhibit B - Corporation Sound System Equipment Inventory List – Location #9 (Amp Room 20): There is a stand-alone black box in one of the corners of this room. What is the black box and is it included in the scope of work?	Yes, it is included in the scope. It is the backup power.
41.	What upgrades have been done to the audio system recently?	Amp Room 20 and Sound E have recently had the audio fully upgraded. They have been upgraded to Tissera processors and Meeting Rooms 20-33 have new XLR jacks.
42.	Where are the amps for the Public Address (PA) system?	Please see yellow highlighted sections on Exhibit B - Corporation Sound System Equipment Inventory List.
43.	Does Corporation still use Dante software?	Tissera, BiAmp Canvas, Audia and Davinci. All are Dante compatible.
44.	Is the old record bay near Ballroom 20 included in the Scope of Work?	No.
45.	What does a typical input look like in each Exhibit Hall?	(4) XLR jacks and (4) SD-SDI jacks are typical. Some are just (2) XLR jacks.
46.	What types of connections are there for Exhibit Hall inputs?	XLR.
47.	How is Corporation staff currently identifying defective items in house?	By placing red E-tape on these items.

48.	Are all inputs the same throughout the Center?	Inputs located in Meeting Rooms 1-19 are older than Meeting Rooms 20-33.
49.	Shall Corporation provide Contractor with smaller rolling dumpsters or carts for hauling waste/debris? Where are the main dumpsters located?	Yes. Corporation shall provide these carts to Contractor. All dumpsters are located in the back dock space.
50.	Is there a check-in process with Security before commencing any work?	Yes. Contractor enters through Contractor entrance which is located at the back of the building. Contractor shall check in with Security Base before work commences.
51.	The scope of work mentions Contractor shall provide service calls at no additional cost to Corporation. How many service calls does Corporation average annually?	Corporation averages about three (3) service calls annually. Please Note: Section 2 of the RFP – Scope of Work, subsection 2.1 TPO Sound System and PA Sound System: Service Calls (#1-2) has been <u>removed</u> from the Scope of Work. All service calls shall be billed separately at Contractor Time & Materials (T&M) out-of-scope rates.
52.	Does Corporation have a conduit riser drawing?	Yes. Corporation shall provide these as-builts to awarded Contractor. They may be outdated, but they are available if needed.
53.	For the equipment replacements (i.e., the three (3) speakers and the switch mentioned during the site walk) would Contractor be required to provide those as replacements? Or would it be considered a “major adjustment”?	If equipment needs to be replaced, Contractor shall notify Corporation and provide recommendations for replacement units or upgrades as needed. A replacement would not be considered a minor or major adjustment since it is a replacement being recommended.
54.	Does Corporation request the Maintenance cost to be quarterly or monthly?	Quarterly maintenance.
55.	Should Maintenance cost be broken down per Area/AV Closet or in one (1) lump sum?	Lump sum.
56.	What are the approximate number of emergency service calls per quarter or year?	Please refer to RFI #51.

57.	Would the service call be included in the maintenance cost, or does Contractor need to specify service call fees per hour?	Please refer to RFI #51.
58.	Would Corporation please provide us with the estimated maximum budget for this project?	Corporation has funding for this project to cover the anticipated costs.
59.	For emergency call services, what is Corporation required response time?	Standard service calls shall be responded to within 48 hours. Emergency service calls shall be responded to within 24 hours.
60.	Generally, how old is the listed equipment, and is every piece of equipment within its end of life?	Equipment is approximately 5-years old in some locations and up to 35-years old in others. The west side has the oldest equipment.
61.	Is Contractor required to provide service units if an AV equipment breaks down? If yes, can this be billed separately?	If equipment breaks, Contractor may be requested to “loan” equipment at the associated T&M rate until a replacement unit may be purchased and installed.
62.	During maintenance, is Contractor required to provide service units as a temporary replacement for units being repaired?	Previously, any equipment that broke down was replaced. Contractor may be requested to “loan” equipment at the associated T&M rate until a replacement unit may be purchased and installed.
63.	How many hours per year does Corporation estimate for on-call services?	Approximately, less than 20 hours annually. Please refer to RFI #51.

***Please Note:** Addendum 1 to RFP 24-1044 incorporates one (1) new document:

- Bid Form (Revised)

***Please Note:** Section 2 of the RFP – Scope of Work, subsection 2.1 TPO Sound System and PA Sound System: Service Calls (#1-2) has been removed from the Scope of Work. All service calls shall be billed separately at Contractor Time & Materials (T&M) out-of-scope rates.

RFP documents, exhibits, and addenda are available for download at:

<https://www.visitsandiego.com/procurement/2207308-rfp-24-1044-audio-system-maintenance-services>