

SAN DIEGO CONVENTION CENTER CORPORATION

REQUEST FOR PROPOSALS FOR GLASS SEALANT SERVICES RFP #23-1015

Issue Date: September 15, 2022

Pre-Bid Site Walk: September 22, 2022 at 1:00 p.m. local time

Pre-Bid Question Deadline: September 27, 2022 at 5:00 p.m. local time

Bid Deadline: October 6, 2022 at 5:00 p.m. local time
San Diego Convention Center Corporation
Procurement Department
Send bids to: shane.young@visitsandiego.com

Procurement Contact: Shane Young
Procurement Manager
E-Mail: shane.young@visitsandiego.com
Phone: (619) 782-4392

Description: The San Diego Convention Center Corporation (“Corporation”) is seeking proposals from qualified companies (“Contractor”) to provide glass sealant services for all overhead, angled, and rounded glass at the San Diego Convention Center. For full details of the scope of work, see Section 3 – Scope of Work.

Drawings of the San Diego Convention Center’s overhead, angled, and rounded glass will be provided upon request by e-mailing Shane Young at: shane.young@visitsandiego.com. Any addendum or exhibit that is issued for this RFP can be found at: [RFP 23-1015 - Glass Sealant Services - San Diego Convention Center \(visitsandiego.com\)](#)

Written questions regarding the substance of the RFP must be submitted via e-mail to the procurement contact listed above no later than the Pre-Bid Question Deadline indicated above. E-mailed Bids are due prior to the Bid Deadline indicated above and must be delivered to shane.young@visitsandiego.com. Late bids will not be accepted – NO EXCEPTIONS.

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Section 1 – Proposal Process Timeline

Event	Location	Date(s)	Time (PT)
Bid Issue	Posted: https://visitsandiego.com/work-with-us/vendors/current-opportunities	September 15, 2022	1:00 p.m.
Pre-Bid Site Walk	111 West Harbor Drive, San Diego, CA 92101	September 22, 2022	1:00 p.m.
Deadline for Pre-Bid Inquires	E-mail: shane.young@visitsandiego.com	September 27, 2022	5:00 p.m.
Responses to Inquires Posted	Posted: https://visitsandiego.com/work-with-us/vendors/current-opportunities	September 29, 2022	5:00 p.m.
Bid Deadline	E-mail Proposals to: shane.young@visitsandiego.com	October 6, 2022	5:00 p.m.
Bid Evaluation	Contractor will be notified by e-mail	October 7, 2022 – October 13, 2022	TBD
Notice of Intent to Award (contingent on approvals)	Contractor will be notified by e-mail	October 14, 2022	TBD
Budget Committee Approval	Internal approval process	Mid-October, 2022	TBD
Board of Directors Approval	Internal approval process	Late October, 2022	TBD
Anticipated Award Date	Contractor will be notified by e-mail	Late October, 2022	TBD

Section 2 – Instructions & General Conditions

1. **COMMUNICATIONS:** All communications, any modifications, clarifications, amendments, questions, responses or any other matters related to the Request for Proposal (RFP) must be made only through the Procurement Contact noted on the cover of this RFP, or their designee. A violation of this provision is cause for the Corporation to reject a company's bid. No contact regarding this document with other Corporation employees is permitted, and may be grounds for disqualification.
2. **PRE-BID INFORMATION AND QUESTIONS:** Each bid that is timely received will be evaluated on its merit and for completeness of all requested information. In preparing bids, Bidders are advised to rely only upon the contents of this RFP and accompanying documents and any written clarifications or addenda issued by the Corporation. If a Bidder finds a discrepancy, error, or omission in the RFP package, or requires any written addendum thereto, the Bidder is requested to notify the Procurement Contact noted on the cover of this RFP, so that written clarification may be sent to all prospective Bidders. All questions must be submitted in writing to the Procurement Contact before the Pre-Bid Question Deadline indicated on the front of this document. All answers will be issued in the form of a written addendum.
3. **PRE-BID MEETING:** A pre-bid site walk is optional for consideration. Please e-mail shane.young@visitsandiego.com to confirm attendance and obtain directions for the meeting location.
4. **RFP MODIFICATIONS:** Clarifications, modifications, or amendments may be made to the RFP at any time prior to the Bid Deadline at the discretion of the Corporation. It is the Bidder's responsibility to periodically check the Corporation's website at <https://visitsandiego.com/work-with-us/vendors/current-opportunities> until the posted Bid Deadline to obtain any issued addenda.
5. **BID SUBMISSION:** Submit offer on the Bid Form provided. Bidders are required to complete the entire Bid Form and supplements (if applicable).
 - a. Bids must be submitted to the Procurement Department, San Diego Convention Center Corporation, by e-mail to shane.young@visitsandiego.com, before the date and time indicated as the deadline. It is each Bidder's sole responsibility to ensure the Procurement Department receives the bid prior to the Bid Deadline.
 - b. Submission of a bid establishes a conclusive presumption that the Bidder is thoroughly familiar with the Request for Proposal (RFP) and that the Bidder understands and agrees to abide by each and all of the stipulations and requirements contained therein.
 - c. All costs incurred in the preparation and presentation of the bid is the Bidder's sole responsibility; no pre-bid costs will be reimbursed to any Bidder. All documentation submitted with the bid will become the property of the Corporation.
 - d. Bids must be held firm for a minimum of 60 days.
6. **EXCEPTIONS:** Bidder shall clearly identify any proposed deviations from the Scope of Work in the Request for Proposal. Each exception must be clearly defined and referenced to the proper paragraph in this RFP. The exception shall include, at a minimum, the Bidder's proposed substitute language and opinion as to why the suggested substitution will provide equivalent or better service and performance. If no exceptions are noted in the Bidder's bid, the Corporation will assume complete conformance with this specification and the successful Bidder will be required to perform accordingly. Bids not meeting all requirements may be rejected.
7. **DUPLICATE BIDS:** No more than one (1) bid from any Bidder, including its subsidiaries, affiliated companies, and franchises will be considered by the Corporation. In the event multiple bids are submitted in violation of this provision, the Corporation will have the right to determine which bid will

be considered, or at its sole option, reject all such multiple bids.

8. **REJECTION:** The Corporation reserves the right to reject any or all bids, or to accept or reject any bid in part, and to waive any minor informality or irregularity in bids received if it is determined by the Director of Procurement and Contracts that the best interest of the Corporation will be served by doing so. A Bidder's failure to provide any additional information requested by the Corporation prior to a contractor selection may result in rejection of the bid. The Corporation may reject any bid from any person, firm, or corporation in arrears or in default to the Corporation on any contract, debt, or other obligation, or if the Bidder is debarred by the Corporation from consideration for a contract award.
9. The Corporation reserves the right to reject all nonconforming, nonresponsive, unbalanced, or conditional Bids. Discrepancies in the multiplication of unit prices and unit prices themselves will be resolved in favor of unit price. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.
10. **PROCUREMENT POLICY:** Procurement for the Corporation will be handled in a manner providing fair opportunity to all businesses. This will be accomplished without abrogation or sacrifice of quality and as determined to be in the best interest of the Corporation.
11. **NON-DISCRIMINATION:** Corporation will not contract with any person or firm that discriminates against employees or applicants for employment because of any factor not related to job performance. The Bidder must comply with all federal, state, and local laws and policies that prohibit discrimination in employment contracts. The Bidder must include in its subcontracts provisions that prohibit subcontractors from discriminating in their employment practices.
12. **BIDDER EVALUATION:** The Bid will be awarded to the most responsive, responsible Bidder meeting specifications with the highest evaluation score based upon the following criteria:
 - A. **Cost – 30%**
 - B. **Company Resume – 20%**
 - C. **Work Plan – 20%**
 - D. **Quality Assurance Plan – 10%**
 - E. **Comparable Projects (similar size & complexity) – 10%**
 - F. **Safety Record – 10%**
13. **CONTRACT AWARD:** The Corporation reserves the right to award by item, group of items, or total bid. The Bidder to whom the award is made will be notified at the earliest possible date. After a final award of the Contract by the Corporation, the Contractor must execute and perform said Contract. If, for any reason, a contract is not executed with the selected Bidder within fourteen (14) days after receipt of Contract, then the Corporation may recommend the award to the next qualified Bidder.
14. **DISQUALIFICATION OF BIDDERS:** Any one or more of the following causes may be considered for the disqualification of a Bidder as non-responsible and the rejection of the Bid:
 - a. Evidence of collusion among Bidders;
 - b. Lack of competency as revealed by either financial, experience, or safety statements;
 - c. Lack of responsibility as shown by past work;
 - d. Uncompleted work under other contracts which in the judgment of the Corporation, might hinder or prevent the prompt completion of additional work if needed.
15. **DISCUSSIONS:** Discussions may be conducted with responsible Bidders, in order to clarify and assure full understanding of, and conformance to, the solicitation requirements. Discussions may be conducted

with Bidders who submit bids determined to be reasonably susceptible of being elected for award, but bids may be accepted without such discussions.

16. Bidders shall be accorded fair and equal treatment with respect to any opportunity for discussions and revisions of bids. Such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. If during discussions there is a need for any substantial clarification of or change in the RFP, the RFP shall be amended to incorporate such clarification or change. The Bidder shall reduce any substantial oral clarification of a bid in writing.
17. **PREVAILING WAGE COMPLIANCE:** The Contractor shall be fully knowledgeable of and shall comply with the provisions of the Labor Code applicable to the Work, including the general prevailing wage rate requirements, apprenticeship requirements, and requirements for subcontracts as applicable. Corporation public works projects are subject to compliance monitoring and enforcement by the Department of Industrial Relations (DIR) in accordance with Labor Code Section 1771.4(a)(1). As part of this program, contractors and subcontractors on public works projects are required to be registered with DIR in accordance with Labor Code Section 1725.5.
18. **COMMITMENT TO USE A SKILLED AND TRAINED WORKFORCE:** Per Public Contract Code Section 2600 et seq., the Bidder shall not be prequalified and/or shortlisted unless the entity provides an enforceable commitment to the Corporation that the Bidder and its subcontractors at every tier will use a skilled and trained workforce to perform all work on the project or contract that falls within an Apprenticeable Occupation in the building and construction trades.
19. The Bidder, by submitting its Bid to the Corporation, agrees that if selected, it and its subcontractors at every tier will comply with the requirements of Public Contract Code Section 2602(a) and that the Bidder will provide the Corporation with evidence, on a monthly basis while the project or contract is being performed, that the Bidder and its subcontractors are complying with the requirements of Public Contract Code Section 2602(a).
20. **SUBCONTRACTORS:** The successful Bidder must identify all subcontractor(s) regardless of the dollar amount or percentage and the services they will provide. The successful Bidder is responsible for all payments and liabilities of all subcontractor(s). Corporation reserves the right to approve or reject any proposed subcontractor. If the Corporation rejects any proposed subcontractor, the successful Bidder shall be responsible to assume the proposed subcontractor's responsibilities. The successful Bidder may propose another subcontractor if it does not jeopardize the effectiveness or efficiency of the contract.
21. Nothing contained in the RFP or in the contract shall create or be construed as creating any contractual relationship between subcontractor and the Corporation. The Contract will not be assignable to any other business entity without the Corporation's approval.
22. **INSURANCE REQUIREMENTS:** At all times during the term of the contract, the Contractor shall maintain, at their sole expense, insurance coverage for the Contractor, its employees, officers and independent contractors, as follows:

TYPE OF INSURANCE	MINIMUM ACCEPTABLE LIMITS OF LIABILITY
1. Workers Compensation	Statutory
2. Employers Liability	
A. Each Accident	\$2,000,000.00
B. Each Employee-disease	\$2,000,000.00
C. Policy Aggregate-disease	\$2,000,000.00
3. Commercial General Liability	
A. Per Occurrence	\$2,000,000.00
4. Business Auto Liability	\$2,000,000.00

San Diego Convention Center Corporation, Inc., City of San Diego, San Diego Unified Port District, and the members, officers, directors, agents and employees of each of these three entities shall be named

as additional insured.

- 23. DISCLOSURE OF CONTENTS:** All information provided in the bid shall be held in confidence and shall not be revealed or discussed with competitors or the general public, until after award of the contract except as provided by law or court decision.
- 24.** Bidders must make no other distribution of the bids other than authorized by this RFP. A Bidder who shares cost information contained in its bid with other Corporation personnel or competing Bidder's personnel shall be subject to disqualification.
- 25. PUBLIC DISCLOSURE:** Bids are subject to public disclosure after the deadline for submission in accordance with applicable law.
- 26. CONTRACT COMMENCEMENT:** Commencement of a contract shall not begin prior to all necessary Corporation approvals, including Corporation's Board of Directors approval where required, and subsequent execution of the Corporation's Contract. Commencement of a contract without these approvals is solely at the Bidder's own risk and is likely to result in no payment for services performed or goods received.
- 27. CHANGE ORDERS:** In the event Corporation determines to change the SOW to either delete or add work to be performed by Contractor or the materials to be provided for the SOW, Contractor shall prepare a change order. Corporation shall have the right to approve or disapprove the change order. Change orders submitted by Contractor shall not exceed a markup percentage of Ten Percent (10%).

28. CONTRACTOR REQUIREMENTS:

Requirement Type	Required For This Project
1. Contractors State License Board (CSLB) License	Yes
Appropriate License Classification(s)	C-17, C-33, C-39, C-61/D-12
2. Registration with Department of Industrial Relations (DIR) as a Public Works Contractor	Yes
3. California Prevailing Wage	Yes
4. Bid Bond	No
5. Performance Bond	No
6. Payment Bond	No

Section 3 – Scope of Work

OVERVIEW:

The San Diego Convention Center Corporation (“Corporation”) is seeking proposals from qualified companies (“Contractor”) to provide glass sealant services for all overhead, angled, and rounded glass at the San Diego Convention Center. This generally includes replacement of the sealant on each glass pane to prevent water intrusion. Contractor is expected to coordinate and provide equipment, materials, and labor necessary to safely complete the project. All Contractor personnel shall wear proper personal protective equipment (“PPE”) as required by current Cal/OSHA regulations while performing services. Contractor is allowed to use Corporation sanitary facilities, electricity, and water supply. If additional restrooms and handwashing facilities are necessary, Contractor shall provide their own. This scope will only include overhead, angled, or rounded glass. Any vertical facing glass and glass not covering inside occupant spaces is to be excluded. Contractor shall rinse applicable glass by section to remove any debris caused by scoped activities, and replaced sealant shall be tested for leaks with methods approved by Corporation prior to completion of site activities.

GLASS SEALANT REPLACEMENT:

Contractor shall provide all necessary labor, materials, and equipment to fully replace existing overhead, angled, or rounded glass sealant in kind. This replacement shall include removal of existing sealant. Replacing existing sealant shall include removal of damaged or failing gaskets, spacers, joints, brackets, and backer rods. Any methods, solvents, and cleaners used shall be compatible with and not damage existing glass or materials.

All materials shall be unexpired and be used prior to end of manufacturer’s recommended shelf life. All colors shall be matched to original design. Final approval and color matching shall be approved by Corporation Project Engineer prior to installation.

ADD ALTERNATE:

Award of add alternate is subject to funding and schedule availability around event activity. Add alternate bids will be evaluated under the same evaluation criteria as the base bid. Add alternate scope of work includes replacement of sealant on all vertical glass panes on the West Building, East Building, and Sails Pavilion.

SCHEDULE & HOURS OF WORK:

This project shall commence on November 1, 2022 and must be completed no later than April 30, 2023. Glass above lobby spaces in Exhibit Halls A through H shall be prioritized. Work shall be completed during normal business hours (8:00 a.m. – 6:00 p.m.) or as approved otherwise and scheduled around event activities. All visits must be pre-arranged and coordinated with Corporation personnel twenty-four (24) hours in advance before arriving onsite.

CODE COMPLIANCE & PERMITS:

Contractor is responsible for the delivery of a project that meets all local and state safety requirements, Cal/OSHA requirements, all applicable code and regulatory requirements, and is responsible for furnishing and coordinating compliance with all applicable permits.

DISRUPTIONS/UTILITY SHUTDOWNS:

Work producing high levels of noise is to be scheduled in advance with Corporation at a time that will create the least disturbance. Utility disruptions must be requested five (5) days in advance, in writing, and approved by Corporation Project Engineer. Use of scissor lifts, boom lifts, forklifts, and other equipment that can cause obstruction to public walkways must be coordinated with Corporation in advance to reroute pedestrian traffic and minimize interruptions to event activity.

CORPORATION EQUIPMENT:

Contractor shall have the right to use Corporation owned scissor lifts, boom lifts, and forklifts during the project, subject to availability. Contractor personnel are required to sign a liability waiver before use of Corporation equipment. In the event Contractor utilizes Corporation's equipment, Contractor must submit copies of equipment certification for applicable personnel prior to use.

REMOVAL OF DEBRIS:

Contractor shall be responsible for cleanup of the site and for any debris and waste caused by project activities. All recyclable materials must be recycled at a recognized recycling center. Corporation will provide waste containers as needed for debris. Waste shall be removed frequently as necessary to ensure debris is minimized. The construction site shall be kept clean and maintained daily.

Dock space will be provided onsite for waste containers. Waste bin areas must be kept neat and clean and clearly marked to avoid contamination of materials. All waste shall be separated, stored, and disposed of according to local regulations.

Contractor may not store excess materials, tools, equipment, or debris at the Corporation's job site without prior written authorization from Corporation personnel. Any materials or equipment stored at the San Diego Convention Center is at Contractor's own risk.

Loading and unloading of materials at a designated loading dock shall be scheduled with Corporation personnel. Parking may be provided for vehicles of the Contractor during the term of the project as directed and approved by Corporation's personnel. However, availability is not always guaranteed. If parking is not available, Contractor will be subject to daily Ace Parking fees.

SAFETY MEETINGS:

Contractor will be required to hold daily safety/tool box briefings. Corporation personnel may attend.

OTHER MEETINGS:

Contractor shall schedule and attend the following meetings as needed without additional cost to Corporation:

- Preconstruction Conference: Review responsibilities, personnel assignments, project schedule, site requirements, safety practices, and other items.
- Weekly Meetings: Contractor shall attend weekly meetings with Corporation personnel to review construction progress, issues identified, and other topics as needed.
- Project Closeout Meeting: Held at the completion of the project to inspect site conditions and installation of sealant in specified areas.

CONTRACTOR DELIVERABLES:

Contractor shall provide the following deliverables during the project:

- Bi-Weekly Progress report showing detailed location on which specific glass panes were completed.
- Bi-Weekly discrepancy report detailing discovery of any glass observations that include broken glass, delamination, air gaps, holes, areas unable to be re-sealed, missing gaskets, or any other deficiencies to original design if left uncorrected may provide for further conduits for leakage into the building.

- Full compiled discrepancy report showing detailed locations of any glass observations that include broken glass, delamination, air gaps, holes, areas unable to be re-sealed, missing gaskets, or any other deficiencies to original design that if left uncorrected may provide for further conduits for leakage into the building after site activities have been completed.
- Daily timesheets with approval from Corporation personnel as supporting documentation with each invoice.

WARRANTY:

Contractor shall submit a written warranty agreeing to repair or replace sealant compounds which have failed to provide airtight and watertight joints for any reason, or which appear to have failed in adhesion, cohesion, abrasion-resistance, migration-resistance, stain-resistance, general durability or any other form of apparent deterioration (excluding inherent qualities and limitations clearly specified in the manufacturer's data which was submitted). Period of guarantee shall be twenty (20) years from date of final payment and acceptance of the work.

FINAL PAYMENT:

Final contract payment is contingent upon Corporation's inspection and approval of work, completion of final deliverables, and complete cleanup of all site activities. Complete cleanup of all site activities includes final washing of glass, to be witnessed by Corporation.

Section 4 – Bid Form to Follow

Section 4 – Bid Form

Failure to complete this form in its entirety may result in your Bid being deemed non-responsive.

BIDDER:

Legal Business Name _____

Other Entity Name(s) (if applicable) _____

CSLB License Number _____

DIR Public Works Contractor Number _____

Primary Contact Name _____

Primary Contact Position _____

Primary Contact Phone Number _____

Primary Contact E-mail _____

BID:

Provide pricing below for replacing sealant on all overhead, angled, and rounded glass. Pricing is inclusive of taxes and all overhead costs.

Per Ounce Materials Price: _____

Projected Labor Hours: _____

Warranty Price: _____

Third-Party Markup % (if applicable): _____

ADD ALTERNATE:

Provide add alternate pricing below for replacing sealant on all vertical glass. Add alternate pricing is inclusive of taxes and all overhead costs.

Per Ounce Materials Price: _____

Projected Labor Hours: _____

Warranty Price: _____

Third-Party Markup % (if applicable): _____

TIME AND MATERIALS: (attach rate sheet as separate file)

Time and materials pricing includes prevailing wage straight time, time and a half, double time, subsistence, travel time, mileage, and proposed markup on materials. Travel time shall be reimbursed as one crew truck with labor from Contractor’s office located in the greater San Diego region to the Convention Center and the return trip for the same route. These rates shall be all-inclusive meaning the entire cost of the work performed but not limited to, cost of labor, equipment, maintenance, equipment repairs, fuel, freight, overheads, profit, time spent completing paperwork, project management, and material handling. Costs billed must be for work performed and equipment used.

PROMPT PAYMENT DISCOUNT:

The price(s) proposed herein can be discounted by _____%, if payment is made within _____ days.

Note: Unless Prompt Payment Discount is specified above, a Net 30 will be considered.

MATERIALS LIST: (attach as separate file)

Submit a list of proposed materials for this project. Provide manufacturer’s requirements for installation, maintenance, and testing for all proposed sealants. Include safety data sheets of proposed materials.

QUALITY ASSURANCE PLAN: (attach as separate file)

Submit a quality assurance plan that includes a procedure detailing the cleaning, priming, taping, tooling, and other steps recommended to ensure satisfactory function and appearance of sealant.

COMPANY RESUME: (attach as separate file)

Submit a company resume that includes:

- Statement of Experience – Briefly describe the background and capabilities of your company.
- Key Personnel Resumes – Provide resumes of the key personnel who will be assigned to the project and onsite (Project Manager, Superintendent, Foreman, Laborer, etc.).

WORK PLAN: (attach as separate file)

Submit a proposed work plan showing crew makeup with titles from time and materials rate sheet. This plan shall explain Contractor’s strategy for completing the project in the specified schedule outlined in the scope of work, and detail phasing sequences with reference to Corporation’s building layout.

SAFETY RECORD: (attach as separate file)

Submit company OSHA Form 300A and Experience Modification Rate (EMR) from 2019, 2020, and 2021.

EXCLUSIONS AND CLARIFICATIONS:

List any exclusions and/or clarifications *(use additional sheets of paper as needed)*: _____

COMPARABLE PROJECTS: Provide four (4) comparable projects similar in size and complexity:
(use additional sheets of paper as needed)

1. Project Name: _____

Project Address: _____

Name of Company: _____

Client Contact Information: _____

Contract Award Value: \$ _____

Contract Completion Value: \$ _____

If Contract Award / Completion Are Different Values, Please Explain Why: _____

Contract Completion Date: _____

Actual Completion Date: _____

Brief Description of Agreement/Contract or Services Provided: _____

2. Project Name: _____

Project Address: _____

Name of Company: _____

Client Contact Information: _____

Contract Award Value: \$ _____

Contract Completion Value: \$ _____

If Contract Award / Completion Values Are Different, Please Explain Why: _____

Contract Completion Date: _____

Actual Completion Date: _____

Brief Description of Agreement/Contract or Services Provided: _____

3. Project Name: _____

Project Address: _____

Name of Company: _____

Client Contact Information: _____

Contract Award Value: \$ _____

Contract Completion Value: \$ _____

If Contract Award / Completion Values Are Different, Please Explain Why: _____

Contract Completion Date: _____

Actual Completion Date: _____

Brief Description of Agreement/Contract or Services Provided: _____

4. Project Name: _____

Project Address: _____

Name of Company: _____

Client Contact Information: _____

Contract Award Value: \$ _____

Contract Completion Value: \$ _____

If Contract Award / Completion Values Are Different, Please Explain Why: _____

Contract Completion Date: _____

Actual Completion Date: _____

Brief Description of Agreement/Contract or Services Provided: _____

TO: CORPORATION

The Undersigned hereby offers and agrees to furnish the goods and/or services in compliance with all terms, scope of work, conditions, specifications, and addenda in the Request for Proposal.

BIDDER QUALIFICATION STATEMENT:

The following statements of experience, personnel, and general qualifications of the Bidder are submitted with the assurance that the Corporation can rely on its accuracy and truthfulness.

ADDENDA:

The undersigned has read, understands and is fully cognizant of the Instruction, Scope of Work, Bid Form, all Exhibits thereto, and all contents of this document, together with any written addenda issued in connection with any of the above. The undersigned hereby acknowledges receipt of the following addenda: _____, _____, _____, _____ (write "none" if none). In addition, the undersigned has completely and appropriately filled out all required forms.

COMPLIANCE:

The undersigned hereby accepts all administrative requirements of the RFP and will be in compliance with such requirements. By submitting this Bid Form, the Bidder represents that: 1) the Bidder is in compliance with any applicable ethics provisions of the Corporation's RFP, and 2) if awarded a contract to provide the goods or services required in the RFP, the Bidder will comply with the Corporation's standards outlined in this RFP.

NON-COLLUSION:

The undersigned, by submission of this Bid Form, hereby declares that this Bid is made without collusion with any other person, firm, or corporation.

INSURANCES:

The undersigned further agrees that if awarded the Contract, it will submit to the Corporation any required evidence of required insurance coverage within 14 business days after acceptance of this bid.

FROM:

Respondent's Name: _____

Title: _____

Signature: _____

Business Ownership Declaration

For Statistical Purpose Only. Required by the City of San Diego.

Company Information

Name: _____

Contact Person: _____

Address: _____

Phone: _____

Email: _____

Ownership Classification

*Includes Individuals, Sole Proprietorships, Partnerships, LLC's and Corporations

Women owned Business (WBE – SWBE) – 51% ownership and active management

Minority Owned Business (MBE – SMBE) – 51% ownership and active management

Disadvantaged Business (DBE): a for-profit small business that is at least 51 percent owned by one or more individuals who are both socially and economically disadvantaged as defined in Code of Federal Regulations Title 49 part 26. In the case of a corporation, 51 percent of the stock is owned by one or more such individuals; and, whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it.

Disabled Veteran Business Enterprise (DVBE)

Small Business Enterprise (SBE)

Small Local Business Enterprise (SLBE)

None Apply

Certifications

Yes No Ownership Classification has been certified by a city, federal, state or private agency.

Certifying Agency: _____ Certification Date: _____

Certifying Agency: _____ Certification Date: _____

Ethnicity

*Required – select one.

African American

Asian

Caucasian

Hispanic

Filipino

Native American

Pacific Islander

Other: _____

DESIGNATION OF SUBCONTRACTORS FORM

A contractor or subcontractor shall not be qualified to quote, bid, propose on, be listed in a quote, bid, proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5 of the Labor Code.

Contractor acknowledges that this project is a public works project as set forth in Labor Code § 1720, et seq. and certifies that all workers employed in the execution of the contract will be paid the correct prevailing wages. The San Diego Convention Center Corporation has obtained from the Director of the Department of Industrial Relations, general prevailing wage determinations for the locality in which the work is to be performed. Copies of such wages are on file at SDCCC and available for inspection to any interested party upon request. The determinations are also available from the Department of Industrial Relations on the internet at <http://www.dir.ca.gov/DLSR/PWD/index.htm>.

Contractor acknowledges that certain stipulations are required to be included in the Contract by Labor Code §1720, et seq., certifies that it is knowledgeable of these requirements, and agrees to be bound by the required provisions. These include, but are not limited to, maintaining accurate payroll records, verifying and certifying payroll records, and making them available to SDCCC for inspection. Contractor shall require its subcontractors to comply with section 1776 of the Labor Code and is responsible for ensuring its subcontractors submit certified payroll records to SDCCC, weekly. Lien Releases from the Contractor and subcontractors will be required for payment of invoices.

If a worker is paid less than the prevailing wage rate owed for a calendar day or portion of a day, Contractor agrees in accordance with Labor Code § 1775 to pay the worker the difference between the prevailing wage rate and the amount actually paid. If apprentices are employed on the project, the contractor shall be responsible for ensuring compliance with Labor Code § 1777.5. The Contractor shall be responsible for any penalties levied in accordance with Labor Code § 1812 for failing to pay required overtime wages.

DESIGNATION OF SUBCONTRACTORS				
DESCRIPTION OF WORK <small>(Indicate if work includes only a portion of the quote, bid, or proposed item. If subcontractor(s) will not be used then indicate "no subcontractor".</small>	BUSINESS NAME AND ADDRESS	% OF TOTAL CONTRACT	LICENSE #	DIR #

Solicitation/RFP Title or PO # _____

Contractor Name _____ DIR# _____

Authorized Signature _____ Date _____