

**Addendum 1**  
**To RFP 23-1020 for Computerized Maintenance Management System**  
**Questions and Answers**

*Issued on March 2, 2023*

RFI #	Question/RFI	Answer/Clarification
1.	What is Corporation's current CMMS Software?	Maintenance Connection.
2.	Is Corporation looking for software that must have every functionality and capability for a CMMS listed under the Scope of Work within subsections a, b, c, and d?	Corporation is seeking software that includes all of the capabilities listed in the Scope of Work, but will consider software offerings that do not have all functionalities.
3.	Can Contractor propose additional services to the scope of work that are either included in Contractor's base price, or as add alternate pricing?	Yes. Please propose additional service as add alternate pricing and describe the scope of additional services offered.
4.	Why is Corporation considering a change in software?	Corporation is seeking a change in software for a "user-friendly" environment. There is also a need to digitize our building drawings so having one platform for maintenance requests and building drawings/interactive building map is ideal.
5.	Has Corporation already done demos/presentations with other vendors prior to the RFP?	A few, however, these were conducted years ago.
6.	What is the budget for this project?	Corporation does not have budget information available for this project. However, it may require Board of Directors approval based upon dollar value.
7.	What are Corporation's goals with the new CMMS software?	Corporation's goals are to increase user engagement and have a robust platform for inventory management, work order requests/work order reports, and building plan storage.
8.	Will Corporation consider a "Go Live" date later than October 2, 2023?	Yes. Please provide your proposed date within the Implementation & Training Schedule.
9.	Will Corporation require meetings at no additional cost after the implementation/training period, or is this only a requirement for the implementation/training period?	No, Corporation will not require meetings at no additional cost after the implementation/training period. However, please include the proposed price for additional meetings on a monthly and quarterly basis after the implementation/training period in the event Corporation may identify a need for additional meetings.

10.	What level of interface abilities are required for Microsoft Office Suite, Business Central, and VenueOps? How does Corporation envision the CMMS software interacting with these software systems?	Corporation is currently interested in seeing if the software offerings can integrate with Microsoft Office Suite, Business Central, and VenueOps. There are no requirements the proposed software solution must integrate with these platforms. However, Corporation currently uses Business Central as the ERP system and VenueOps as the booking system for event management. If the proposed software can integrate with these other platforms, it would be to aid in tracking costs and having event information within the maintenance platform for easier maintenance scheduling.
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RFP documents are available for download at: [RFP 23-1020 - Computerized Maintenance Management System - San Diego Convention Center \(visitsandiego.com\)](https://visitsandiego.com)