

Agenda Item 3.A

MINUTES*
SAN DIEGO CONVENTION CENTER CORPORATION
THE BOARD OF DIRECTORS

BOARD MEETING OF AUGUST 4, 2020
Via Teleconference

BOARD MEMBERS PRESENT:	Chair Jaymie Bradford and Directors, Elvin Lai, Carol Kim, Carlos Cota, Jeff Gattas and Xema Jacobson
BOARD MEMBER(S) ABSENT:	Director Allan Farwell
STAFF PRESENT:	Rip Rippetoe, Mardeen Mattix and Pat Evans (Recorder)
ALSO PRESENT:	

*Audio copies of Board of Director meetings are available upon request. Please contact Pat Evans at (619)525-5131 or pat.evans@visitsandiego.com to request a copy.

1. Call to Order

Chair Jaymie Bradford called the Board Meeting to order at 12:02 p.m. in the Executive Boardroom of the San Diego Convention Center Corporation, 111 West Harbor Drive, San Diego, CA 92101. Chair Bradford then called roll to determine which Directors were present on the teleconference:

Chair Bradford – Present
Director Lai – Absent
Director Kim – Present
Director Farwell – Absent
Director Cota – Present
Director Gattas – Absent
Director Jacobson - Present

All Directors were present except Directors Lai, Farwell and Gattas. Chair Bradford noted that all votes taken during this meeting would be recorded via roll-call vote.

2. Non-Agenda Public Comment – None

3. Board Committee Reports and Board Action Items:

Consent Agenda:

- A. Approval of Minutes of Board Meeting of June 23, 2020**
- B. Approval of Revisions to SDCCC Conflict of Interest Code**

Directors Cota and Jacobson moved and seconded, respectively, to approve the Consent Agenda set forth hereinabove.

**Chair Bradford – Aye
Director Lai – Absent
Director Kim – Aye
Director Farwell – Absent
Director Cota – Aye
Director Gattas – Absent
Director Jacobson - Aye**

Vote: Unanimous

AYES: 4 NAYS: 0 ABSTENTIONS: 0

Action Item(s):

Directors and Lai and Gattas joined the meeting at 12:10 p.m.

- C. Budget Committee (Carol Kim)**

- (1) Authorization to Approve Additional Funding for San Diego Tourism Authority (SDTA) Long-term Sales and Marketing Services for Fiscal Year 2021 Budget**

Directors Lai and Cota moved and seconded, respectively, to Approve Additional Funding for San Diego Tourism Authority (SDTA) Long-term Sales and Marketing Services for Fiscal Year 2021 Budget

**Chair Bradford – Aye
Director Lai – Aye
Director Kim – Aye
Director Farwell – Absent
Director Cota – Aye
Director Gattas – Aye
Director Jacobson - Aye**

Vote: Unanimous

AYES: 6 NAYS: 0 ABSTENTIONS: 0

D. Sales & Marketing Committee (Elvin Lai)

(1) Authorization to Accept the San Diego Tourism Authority “Program of Work”

At Director Lai’s request, the \$1,755,050 figure on page four of the “Program of Work” was changed to reflect the corrected figure of \$1,508,860.

Directors Lai and Gattas moved and seconded, respectively, to Accept the San Diego Tourism Authority “Program of Work” with the revision set forth hereinabove.

- Chair Bradford – Aye**
- Director Lai – Aye**
- Director Kim –Aye**
- Director Farwell – Absent**
- Director Cota – Aye**
- Director Gattas – Aye**
- Director Jacobson - Aye**

Vote: Unanimous

AYES: 6

NAYS: 0

ABSTENTIONS: 0

4. Chair’s Report (Chair Jaymie Bradford):

- Chair Bradford congratulated Mr. Rippetoe on his appointment as IAVM Chair.
- Chair Bradford appointed an Ad Hoc Committee re: COCID Contingency Planning. The Committee members are Chair Bradford and Directors Lai and Kim.
- The next scheduled Board meeting is September 22, 2020.

5. President’s Report (Rip Rippetoe) – Mr. Rippetoe reported on the following items:

- SDCCC has joined the Cal Travel organization. This organization advocates for tourism within the State of California.
- Staff is continuing to work on reopening plans for the facility. Drafts of the documents have been forwarded to clients for review.
- SDCCC has received its GBAC Certification.
- Finance and Accounting are focused the FY 20 year-end close.
- Most capital and maintenance projects have been put on hold for the year. Some projects that can be completed by in-house staff are moving forward.
- The PPP loan forgiveness process has begun.
- The “Shelter-to-Home” program is running smoothly.
- The Sails Pavilion will be lit to commemorate the passing of Congressman John Lewis and to celebrate an annual Pride event. Our staff liaison is also reaching out to various governmental agencies to keep abreast of current issues and projects within the City.
- Centerplate has served 500,000 meals to Shelter-to-Home guests.
- Onsite is providing internet services and television to shelter guests.

- Staff will be finalizing the new business services contract with FedEx soon and will also finalize a renewal contract with our housing services provider, On Peak.
- The American Society of Hematology has cancelled its event in December and will have a full virtual event instead.

6. Board Comment [Govt. Code § 54954.2(a)(2)] – At Director Kim’s request, Mr. Rippetoe and Ms. Mattix provided an update regarding the Planning Director position and the proposed roof replacement project. Director Cota provided an update regarding the status of the Defined Contribution Plan conversion. He noted that all of the benchmarks were met regarding the blackout period. The full transfer should be completed by the end of August. The Board wished Director Jacobson a Happy Birthday.

There being no further business, the meeting adjourned at 12:43 p.m.

CERTIFICATION

I, Allan Farwell, Secretary of the Board of Directors of the San Diego Convention Center Corporation, Inc., do hereby certify that the foregoing is a true and correct copy of the minutes of the business transacted by the Board of Directors of the San Diego Convention Center Corporation, Inc., at a duly noticed meeting held on August 4, 2020 and that said minutes were approved by the Board of Directors on September 22, 2020.

[Minutes approved at the September 22, 2020 Board Meeting]

Allan Farwell, Secretary