

Agenda Item 3.A

MINUTES*
SAN DIEGO CONVENTION CENTER CORPORATION
THE BOARD OF DIRECTORS

SPECIAL BOARD MEETING OF MAY 25, 2021
Via Teleconference

BOARD MEMBERS PRESENT:	Chair Elvin Lai and Directors Allan Farwell, Jeff Gattas, Shawn VanDiver and Jaymie Bradford
BOARD MEMBER(S) ABSENT:	Directors Carol Kim and Carlos Cota
STAFF PRESENT:	Rip Rippetoe, Mardeen Mattix, Andy Mikschl, Kelly Revell and Pat Evans (Recorder)
ALSO PRESENT:	Jennifer Lyon, General Counsel, Julie Coker, SDTA President & CEO

*Audio copies of Board of Director meetings are available upon request. Please contact Pat Evans at (619)525-5131 or pat.evans@visitsandiego.com to request a copy.

1. Call to Order

Chair Elvin Lai called the Board Meeting to order at 10:05 p.m. in the Executive Boardroom of the San Diego Convention Center Corporation, 111 West Harbor Drive, San Diego, CA 92101. Chair Lai then called roll to determine which Directors were present on the teleconference:

Director Lai – Present
Director Kim – Absent
Director Farwell – Present
Director Cota – Absent
Director Gattas – Absent
Director VanDiver – Present
Director Bradford – Present

All Directors were present except Directors Kim and Cota. Chair Lai noted that all votes taken during this meeting would be recorded via roll-call vote.

2. Non-Agenda Public Comment – None

3. Board Committee Reports and Board Action Items:

Consent Agenda:

A. Approval of Minutes of Board Meetings of April 27, 2021.

Directors Gattas and VanDiver moved and seconded, respectively, to approve the Consent Agenda set forth hereinabove.

**Director Lai – Aye
Director Kim – Absent
Director Farwell – Aye
Director Cota – Absent
Director Gattas – Aye
Director VanDiver – Aye
Director Bradford – Aye**

Vote: Unanimous

AYES: 5 NAYS: 0 ABSTENTIONS: 0

Action Item(s):

B. Budget Committee (Allan Farwell)

(1) Authorization to Process EIS Vendor Payments

Directors Farwell and VanDiver moved and seconded, respectively, to Authorize Processing of EIS Vendor Payments

**Director Lai – Aye
Director Kim – Absent
Director Farwell – Aye
Director Cota – Absent
Director Gattas – Aye
Director VanDiver – Aye
Director Bradford – Aye**

Vote: Unanimous

AYES: 5 NAYS: 0 ABSTENTIONS: 0

C. Sales & Marketing Committee (Jeff Gattas)

(1) Authorization to Accept and Approve San Diego Tourism Authority “Program of Work”

Ms. Coker provided an overview of the Program of Work and she discussed the long-term sales team’s future staffing needs and future sales and event booking strategy.

There being no further business, the meeting adjourned at 10:52 a.m.

I, Carlos Cota, Secretary of the Board of Directors of the San Diego Convention Center Corporation, Inc., do hereby certify that the foregoing is a true and correct copy of the minutes of the business transacted by the Board of Directors of the San Diego Convention Center Corporation, Inc., at a duly noticed meeting held on May 25, 2021 and that said minutes were approved by the Board of Directors on June 22, 2021.

[Approved at Board Meeting of June 2, 2021]

Carlos Cota, Secretary