

Agenda Item 3.A

MINUTES*
SAN DIEGO CONVENTION CENTER CORPORATION
THE BOARD OF DIRECTORS

BOARD MEETING OF DECEMBER 1, 2020
Via Teleconference

BOARD MEMBERS PRESENT:	Vice-Chair Elvin Lai and Directors Carol Kim, Carlos Cota, Allan Farwell and Xema Jacobson
BOARD MEMBER(S) ABSENT:	Directors Bradford and Gattas
STAFF PRESENT:	Rip Rippetoe, Mardeen Mattix and Pat Evans (Recorder)
ALSO PRESENT:	Jennifer Lyon, General Counsel, Julie Coker, SDTA President & CEO

*Audio copies of Board of Director meetings are available upon request. Please contact Pat Evans at (619)525-5131 or pat.evans@visitsandiego.com to request a copy.

1. Call to Order

Vice-Chair Elvin Lai called the Board Meeting to order at 12:02 p.m. in the Executive Boardroom of the San Diego Convention Center Corporation, 111 West Harbor Drive, San Diego, CA 92101. Vice-Chair Lai then called roll to determine which Directors were present on the teleconference:

Chair Bradford – Absent
Director Lai – Present
Director Kim – Absent
Director Farwell – Present
Director Cota – Present
Director Gattas – Absent
Director Jacobson - Present

All Directors were present except Directors Bradford and Gattas. Vice-Chair Lai noted that all votes taken during this meeting would be recorded via roll-call vote.

2. Non-Agenda Public Comment – None

3. Board Committee Reports and Board Action Items:

Consent Agenda:

A. Approval of Minutes of Board Meeting of October 27, 2020

B. Acceptance of October Financial Reports from Chief Financial Officer

Directors Farwell and Cota moved and seconded, respectively, to approve the Consent Agenda set forth hereinabove.

Chair Bradford – Absent

Director Lai – Aye

Director Kim – Aye

Director Farwell – Aye

Director Cota – Aye

Director Gattas – Absent

Director Jacobson - Aye

Vote: Unanimous

AYES: 5

NAYS: 0

ABSTENTIONS: 0

Chair Bradford joined the meeting at 12:11 p.m.

Action Item(s):

C. Budget Committee (Carol Kim)

(1) Authorization to Approve Contract for Waste Disposal Provider

Directors Kim and Lai moved and seconded, respectively, to authorize approval of the Contract for Waste Disposal Services with Republic Services of San Diego.

Chair Bradford – Aye

Director Lai – Aye

Director Kim – Aye

Director Farwell – Aye

Director Cota – Aye

Director Gattas – Absent

Director Jacobson - Aye

Vote: Unanimous

AYES: 6

NAYS: 0

ABSTENTIONS: 0

D. Defined Contribution Committee (Carlos Cota) – Director Cota reported:

- The Defined Contribution Committee met on November 18th and the majority of the meeting was spent reviewing SDCCC's investment portfolio with retirement plan advisor, Brooke Hawley. Ms. Hawley also presented the current market, economic perspective, along with the impacts of the election.
- It is important to note that although the market has performed well, in the past, some of SDCCC's investment offerings have lagged behind. We are very proud to report that since the conversion of our plan, not one of our plan offerings has hit a watch-list, which is a significant improvement and justifies the decision staff made to move over to Charles Schwab with RBC managing the pension plan for us.
- The Corporation has now reached the time consuming and tedious work of education and outreach to our employees. I would like to recognize Karen Gray, who has been fielding most of the calls and facilitating webinars, and answering employee questions directly. It has been a lot of work for Ms. Gray.
- There are still some employees who aren't aware of the transition and they are still being notified. There is some additional information about the conversion that will be forwarded to employees at first of the year.
- We are still awaiting completion of the phone app which will allow employees to access plan information, but the new website is up and running, and transitions complete. We are pleased report that many of our employees are utilizing those tools and materials that have been provided to them.
- Ms. Mattix reported that the Committee had discussed a change in the SDCCC employer contribution to employees' pension plans. The Committee discussed reducing the current 10% contribution to a 5% contribution. In order to make that change, the Corporation required unanimous support from all labor unions affected. Since staff was unable to reach a consensus with all of the unions, the employer contribution will remain at 10% for the remainder of 2021. Since the Corporation can only make this change once a year, the change cannot now occur until January, 2022.
- Staff will also be discussing if SDCCC is going to keep the current benefit plan design, or if we're going to take a more holistic approach to compensation package benefits.
- Staff has also been advised that employee auto-enrollment into the plan would be a good idea. If the Corporation requires auto-enrollment, we can ensure that all employees receive the same information.

E. Nominating Committee (Jaymie Bradford)

- Chair Bradford congratulated Chair-Elect Lai and offered her support to get the Center and Tourism Authority back on task and ramping back up to full operations.
- The next board meeting is scheduled for January 26, 2021.

Director Gattas joined the meeting at 2:30 p.m.

5. President's Report (Rip Rippetoe) – Mr. Rippetoe reported on the following items:

- On behalf of the SDCCC team and staff, Mr. Rippetoe thanked Chair Bradford for her year as Chair, and he thanked her for the guidance and the leadership during what could certainly called an unusual year.
- Mr. Rippetoe also thanked Director Jacobson for serving six years on the Board. He noted that Director Jacobson will continue to serve until the Department of Boards and Commissions and the Council and Mayor designate a replacement.
- Directors Kim and Cota are also scheduled for reappointment and Staff will move forward with that process once we have heard from the City.
- At a press conference this morning, Mayor Gloria announced 1,100 shelter residents have been placed into permanent housing.
- Center Plate, has reached over 800,000 meals served to the residents in the last eight months as part of the support to Shelter-to-Home.
- Thank you to Smart City which has assisted with continued access to Wi-Fi and for providing the projectors and the TVs so that there is some visual stimulus for guests in the different spaces. Heidi Alcantara and her team also came in and helped with the electrical, off and on, and that was great.
- SDCCC's labor partners have also stepped up and it has turned Shelter-to-Home into one of the best successes in years.
- We certainly cannot wait to get back to our major purpose, which is to be the economic engine for the region.
- To date, there have been over 9,300 COVID tests performed here at the Convention Center with shelter residents, partners, SDCCC staff, City staff, and County staff. There have been 27 positive test results out of testing of over 9,300 people.
- SDCCC staff have gained a great amount of experience knowing how to safely re-open. We're going to continue to push to find a way to get some kind of guidance on our re-opening guidelines so that when the time does come, we can safely re-open.
- Based on the stay-at-home recommendation received from the State, Staff is exploring postponing the Board Retreat again from January to the first week of February. Please review your schedules and let us know your availability.
- Staff is also going to try and provide the Board with more information from an industry point of view about what's going on within the industry. Staff is going to be more intentional about making sure they are getting as much information out to the Board when they receive it so that the Board can see what's happening in the industry.
- Corey Albright is now the Executive Director of Procurement and Strategic Relations. This new title will extend his role to help the Corporation strategically, but also, when it comes to working with project management,

and working to continue to improve what we committed to the Board four years ago in terms of being world-class with our procurement process, receiving, and project management.

- Ms. Evans reviewed the 2021 Board and Committee meeting schedule with the Directors and noted that Board and Committee meetings packets will be attached to Outlook meeting notices in the future.

6. Board Comment [Govt. Code § 54954.2(a)(2)] – Director Cota reported on his tour of the Shelter-to-Home and he spoke about how well managed the site was and the overall positive experience the guests were having. Director Jacobson congratulated the incoming Board officers and she also thanked Chair Bradford for her service this past year. Directors Lai and Kim also thanked Chair Bradford for her leadership this year and Director Jacobson for her years of Board service.

There being no further business, the meeting adjourned at 12:40 p.m.

CERTIFICATION

I, Allan Farwell, Secretary of the Board of Directors of the San Diego Convention Center Corporation, Inc., do hereby certify that the foregoing is a true and correct copy of the minutes of the business transacted by the Board of Directors of the San Diego Convention Center Corporation, Inc., at a duly noticed meeting held on December 1, 2020 and that said minutes were approved by the Board of Directors on January 26, 2021.

[Approved at January 26,, 2021 Board Meeting]
Allan Farwell, Secretary