

**SAN DIEGO CONVENTION CENTER CORPORATION
“SPECIAL” BOARD OF DIRECTORS MEETING**

**WEDNESDAY, JULY 12, 2023, NOON
111 W. Harbor Drive, 2nd Floor, Executive Boardroom
San Diego, California 92101**

AGENDA

**Telephone number for members of the public
to observe, listen, and address the meeting telephonically:
1(888) 251-2909 – Access code is 6724115#**

1. **Call to Order** – Carlos Cota, Chair
2. **Non-Agenda Public Comments**

This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board that are not on the posted agenda. Pursuant to the Brown Act, no discussion or action shall be taken by the Board on items not posted on the agenda.

3. **Board Committee Reports and Board Action Items**
 - A. **Authorization to Contract for Fire Alarm Inspections**
4. **Board Comment** [Govt. Code § 54954.2(a)(2)]
5. **Urgent non-agenda items** (must meet the requirements of Government Code, Section 54954.2)
6. **Closed Session**

**A. EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957
Title: President & CEO**

Adjournment

This information is available in alternative formats upon request. To request an agenda in an alternative format, or to request a sign language, oral interpreter, an Assistive Listening Device (“ALD”), or other reasonable accommodation for the meeting, please call Pat Evans at (619) 525-5131 at least two working days prior to the meeting to ensure availability. **Audio copies of Board of Director meetings are available upon request. Please contact Pat Evans at (619)525-5131 or pat.evans@visitsandiego.com to request a copy.**

In compliance with Government Code section 54957.5, non-exempt written material that is distributed to the Board prior to the meeting will be available at the meeting or it may be viewed in advance of the meeting online at visitsandiego.com. Materials distributed to the board after the posting of this agenda also will be available. Please contact Pat Evans at (619)525-5131 or pat.evans@visitsandiego.com if you would like to receive a copy of any material related to an item on this agenda.

Action items on this agenda may be consolidated for voting purposes into a single vote of the Board, to the extent they are routine or otherwise do not require further deliberation. A Board member may comment on an action item before it is voted upon as part of the consolidated vote; however, if a Board member wishes to discuss an action item, that item will not be included in the consolidated vote. If a member of the public wishes to comment upon an action item, they should so advise the Board chair at or before the public comment portion of the meeting, in which case that item will not be included in any consolidated vote.

Agenda Item 3.A

**SAN DIEGO CONVENTION CENTER CORPORATION
M E M O R A N D U M**

TO: Board of Directors

FROM: Corey Albright, Chief Operating Officer

DATE: For the Agenda of July 12, 2023

RE: Authorization to Contract for Fire Alarm Inspections

BACKGROUND

The San Diego Convention Center has a significant fire life safety infrastructure that requires periodic inspections, testing, and maintenance. Due to the specialized nature, Staff has historically selected an outside contractor to ensure compliance with National Fire Protection Association (NFPA) standards, insurance requirements, and all applicable codes and regulations. These are anticipated requirements that Staff budgets for annually.

DISCUSSION

Staff issued a request for proposals with an itemized list of sixteen (16) services needed from qualified contractors to conduct fire safety inspections, testing, and maintenance. Staff received three (3) proposals with each bidder submitting for the requirements their company is capable of and interested in performing. Staff evaluated the proposals and recommends awarding multiple contracts with a three (3) year initial term and two (2) single year options to extend at a cost of:

Contractor	Year 1	Year 2	Year 3	Year 4	Year 5	5 Year Total
Sygnal Systems	\$106,100.00	\$109,283.00	\$112,561.49	\$115,938.33	\$119,416.48	\$563,299.31
Johnson Controls	\$59,845.00	\$62,837.25	\$65,979.11	\$69,278.07	\$72,741.97	\$330,681.40

Staff is recommending award of a contract to Sygnal Systems for six (6) of the required services with a 3-year commitment of \$327,944.49 (\$563,299.31 with both extension options).

Staff is recommending award of a contract to Johnson Controls for six (6) of the required services with a 3-year commitment of \$188,661.36 (\$330,681.40 with both extension options).

STAFF RECOMMENDATION

Approve authorization to contract with Sygnal Systems and Johnson Controls.



Corey Albright,
Chief Operating Officer